



ALFAST FIXINGS & FASTENERS LTD

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APPLICATION FOR A CREDIT ACCOUNT

This credit application form is compliant with Money Laundering Regulations 2017 and GDPR Legislation 2018. Please complete all sections in block capitals. Failure to complete all sections correctly will result in the application being invalid. Please ensure you supply a sample of your letterhead when submitting this application form.

COMPANY DETAILS		
FULL TRADING NAME:		DATE OF INCORPORATION:
REGISTERED OFFICE ADDRESS:		COMPANY REGISTRATION NO:
		VAT REGISTRATION NO:
INVOICE ADDRESS:		STATEMENT ADDRESS (if different from Invoice Address):
TELEPHONE NO:	FAX NO:	ACCOUNTS DEPARTMENT CONTACT:
EMAIL ADDRESS FOR SENDING INVOICES & STATEMENTS: Note: This is a mandatory requirement on a credit account		PAYMENT METHOD: Please indicate your preferred method of payment from the list below. We do not accept cheques as a method of payment. BACS <input type="checkbox"/> CHAPS <input type="checkbox"/> CREDIT CARD <input type="checkbox"/>
NATURE OF BUSINESS:		AMOUNT OF MONTHLY CREDIT REQUIRED:
EMAIL ADDRESS FOR BUYER:		NAME OF BUYER CONTACT:
DO YOU REQUIRE YOUR PURCHASE ORDER NUMBER ON OUR INVOICES? YES / NO		CAN WE PROCESS AN ORDER WITHOUT WRITTEN CONFIRMATION? YES / NO

BANK DETAILS	
BANK NAME:	ACCOUNT NAME:
ADDRESS:	SORT CODE:
	ACCOUNT NO:

SUPPLIER REFERENCES	
In accordance with GDPR Legislation 2018 all data received from your nominated referees will be placed on our records and not disclosed to third parties.	
SUPPLIER NAME (1):	SUPPLIER NAME (2):
ADDRESS:	ADDRESS:
TELEPHONE NO:	TELEPHONE NO:
EMAIL ADDRESS:	EMAIL ADDRESS:

SOLE TRADER/PARTNER DETAILS

If you trade as a **SOLE PROPRIETOR/PARTNERSHIP** please provide full details. Note: The address you provide must be your home address and not the trading address of your company. This is a mandatory entry to comply with GDPR Legislation 2018 when we conduct a search.

SOLE PROPRIETOR/FIRST PARTNER FULL NAME:

SECOND PARTNER FULL NAME:

HOME ADDRESS:

HOME ADDRESS:

DIRECTORS DETAILS

If you trade as a **PRIVATE LIMITED COMPANY OR PLC** please provide details of principal directors. Note: It is a mandatory entry to comply with data protection requirements when we conduct a search. You may withdraw your consent at any time and all information relating to personal data will be erased immediately from our records and paperwork destroyed.

DIRECTOR'S FULL NAME:

DIRECTOR'S FULL NAME:

DIRECTOR'S FULL NAME:

DIRECTOR'S FULL NAME:

TRADING TERMS:

Our terms for payment are **strictly 30 days from month of invoice** and non-negotiable, unless different terms have been agreed in writing by a director of Alfast Fixings & Fasteners Ltd. Non-compliance with these terms will result in credit facilities being withdrawn.

DECLARATION: This section must be completed in accordance with Money Laundering Regulations 2017.

For sole trader/partnerships, this section must be signed by the Proprietor of the business.

For limited companies, it must be a Director or Company Secretary of the company who is authorised to sign credit application forms.

Please note, our terms and conditions of sale must be agreed by the customer in their entirety in the same context as we recognise our own customer's terms and conditions for purchasing goods from Alfast Fixings & Fasteners Ltd.

I / We apply for a credit account on the basis of having read and understood the Terms and Conditions of Sale attached and by signing below hereby agree to be bound by them in their entirety.

I / We agree to Alfast Fixings & Fasteners Ltd to make a search with a credit reference agency and that this information will be used to support our request for credit facilities. Alfast Fixings & Fasteners Ltd will keep a record of that search but will be kept confidential and not shared with other businesses or third parties. You have the right to apply for a copy of the information we hold on you and to correct any inaccuracies. You will not be charged a fee for this request.

SIGNED: _____ DATE: _____

POSITION: _____

FOR OFFICE USE ONLY

TRADE REFERENCE NO.1 _____

TRADE REFERENCE NO.2 _____

COMMENTSAPPLICATION APPROVED APPLICATION REJECTED

SALES LEDGER A/C NO. _____

DATE OPENED _____

MAX. CREDIT LIMIT _____

APPROVED BY _____